



GLENOAKS CHRISTIAN ELEMENTARY WOODEN SHOE PRESCHOOL

A Ministry of the First United Methodist Church of San Fernando

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APPLICATION FOR EMPLOYMENT

APPLICANT'S NAME: _____

POSITION(S) APPLIED FOR: _____ PART TIME FULL TIME

DATE OF APPLICATION: _____ DATE OF AVAILABILITY: _____

ADDRESS: _____

PHONE: (_____) _____ - _____ EMAIL: _____

Thank you for your interest in Glenoaks Christian Elementary! We believe that every good Christian education starts with a group of dedicated, passionate, and qualified professionals who are called by God to love, nurture, and teach children to be "Life-Long Learners and Disciples of Jesus Christ!"

We invite you to fill out this initial application and return it to our school office via e-mail, fax, or in person. If an opening for the position(s) you seek and you qualify, for becomes available, we will contact you to schedule an initial interview. If there is a continued interest in your candidacy, we will contact your reference and schedule you for an additional interview with our School Board. You may be asked to provide a demo lesson depending on the position(s) you are seeking.

It is our prayer that we can partner in raising young children to be influential leaders and pioneers who are deeply rooted in faith.

Please answer the following questions in all honesty.

1. During the last 10 years, have you been convicted of a felony or misdemeanor or have you been incarcerated, on probation or on parole? Yes No

If yes, please explain: _____

2. Have you worked under another name at any time during the last 10 years? Yes No

If yes, list full name(s): _____

3. Do you believe in one true God, who created the world and all that is in it? Yes No

4. Do you believe in Jesus, the Son of God, a divine God who came into this world to die on the cross for our sins and whoever believes in Him shall not perish but have eternal life? Yes No

5. Do you believe in the Holy Spirit, who awakens us to God's will and empowers us to live in obedience to the Word? Yes No

6. Do you believe that church is the body of Christ, an extension of Christ's life and ministry in the world today? Yes No

7. Do you believe in the Bible (*Old and New Testament*) that it is God's Word, the primary authority for our faith and practice? Yes No

8. Do you have a home church that you attend faithfully? Yes No
If yes, what is the name of the church? _____
Name of the Pastor: _____ Phone: (____) _____ - _____

9. Do you have a California Multiple-Subject Teaching Credential? Yes No

10. Do you have child development units? Yes No If yes, how many? _____ units

11. What diploma/degree do you have? High School Diploma A.A. in _____
 B.A./B.S. in _____ M.A./M.S. in _____
 Other: _____

12. What is your statement of faith?

13. Describe how you maintain your devotional life?

14. What is your life-motto or philosophy?

15. What are your strengths?

16. What are your weaknesses?

17. Your current/most recent employment:

Company: _____ **Position:** _____
Employer: _____ **Phone:** (_____) _____ - _____

18. What annual salary or a hourly rate are you expecting with this new position? \$_____ .00

19. Please provide three references who are not family members.

Name: _____ Phone: (_____) _____ - _____
Address: _____
Nature & Years of Acquaintance: _____ for _____ year(s).

Name: _____ Phone: (_____) _____ - _____
Address: _____
Nature & Years of Acquaintance: _____ for _____ year(s).

Name: _____ Phone: (_____) _____ - _____
Address: _____
Nature & Years of Acquaintance: _____ for _____ year(s).

APPLICANT'S AGREEMENT

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I understand that Glenoaks Christian Elementary/Wooden Shoe Preschool does not discriminate against any applicant by reason of their race, color, sex, age, or disabilities. I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may be subject to immediate dismissal regardless of the time elapsed of discovery.

I authorize Glenoaks Christian Elementary/Wooden Shoe Preschool to thoroughly investigate references, work records, evaluation, education, and other matter related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Glenoaks Christian Elementary/Wooden Shoe Preschool. All documents submitted will be filed at the school's possession.

Since I will be working with children, I understand that I must submit to a fingerprint check at the FBI and possibly federal and state authority levels. I authorize Glenoaks Christian Elementary/Wooden Shoe Preschool to conduct criminal record check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and understand the above statements.

Name of the Applicant

Signature of the Applicant

Date